

Graduate School

FACULTY OF SOCIAL SCIENCES

THIRD TERM OPTIONS

Courses Exchange studies
Fieldwork Internships

February 2022

GRADUATE SCHOOL THIRD TERM INFORMATION

AUTUMN 2022 2023



THIRD TERM OPTIONS

Courses Exchange studies
Fieldwork Internships



Your Academic Advisor

Lucie Larssonova

Lucie.larssonova@sam.lu.se

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THIRD TERM OVERVIEW

Uncertain what you want to do in your third term? Fear not! We at Graduate School are here to help you!

In the following chapter, you will be able to find out more about some of the courses that are available to apply for within the Social Sciences at Lund University in the autumn of 2022.

Follow the links for more information and find a course that suits you with just a few clicks!

Important!

Middle Eastern Studies students are **required** to take SIMS49 Continuity and Change in the Study of the Middle East 15 credits during periods 3 & 4 of the term (second half of the third semester).

Social Scientific Data Analysis students are required to take a 7.5 credit methods elective and a 7.5 credit theory elective course during periods 3 & 4 of the term (second half of the third semester). Graduate School offers the following courses as options:

Period 3 (October 31 – November 29)

SIMS58 Social Media and Democracy,
7.5 credits

Period 4 (November 30 – January 15)

SIMM71 Computational Approaches in
the Social Sciences, 7.5 credits



ELECTIVE COURSES

What are electives?

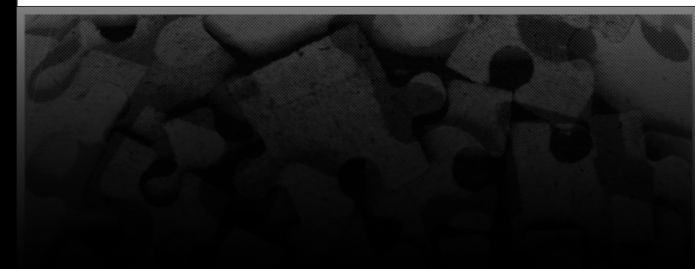
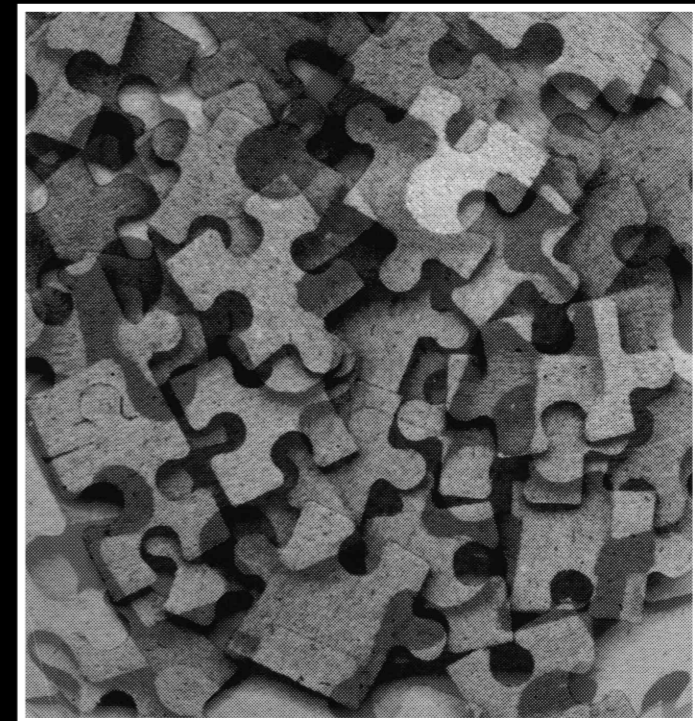
Electives are the 30 credits (15 credits for Middle Eastern Studies and Social Scientific Data Analysis students) worth of courses of your own choice, those which will eventually be included in your degree. Some of you may travel abroad for studies, fieldwork or an internship during this time, but many of you may choose to stay right here in Lund. Those of you who choose to keep it local during your elective period need not worry – there are plenty of elective courses you can study right here!

During your third term, you can apply for courses at Graduate School (profile or elective courses), at other departments at Lund University, or even at another Swedish university. Even if you are determined to do a study-abroad, fieldwork or an internship, we encourage all students to apply for electives as a back-up plan.

How do I apply?

All applications for courses at Lund University and other Swedish universities are made using Sweden's national admissions site www.antagning.se. Courses for the Autumn term 2022 will open for application from March 15 – April 19. It is important that you apply on-time if you want to secure a seat in your chosen course. Some courses will open up again in mid-July for late application, but far from all will be available. Make sure to check

- entry requirements to insure that you meet them for the course;
- when the course is given to avoid potential scheduling problems, since no one wants to end up taking 30 credits in one single period;
- English is the language of instruction, if you do not have proficiency in Swedish.



University admissions versus antagning.se

For your application to elective courses, you should apply through www.antagning.se. Although the web layouts are almost exactly the same, www.universityadmissions.se and www.antagning.se are two completely different websites. As a rule, do not use universityadmissions.se to apply for elective courses. University admissions corresponds to the international admissions rounds, and antagning.se corresponds to the national rounds. Each have different periods of application; some courses/programmes will be listed for both, some will only choose to open during one of them. University admissions is generally geared toward new incoming international students and therefore course listings and information about the application process may differ. [Antagning.se](http://antagning.se) is intended for those already residing in Sweden, so generally, the majority of courses can be found here. For this reason, we ask you to defer to www.antagning.se only for your electives in the autumn semesters.

Antagning.se – the basics

- Antagning.se is open for application from March 15 - April 19. Make sure to apply on-time!
- The Swedish application site www.antagning.se is in Swedish. If you don't understand Swedish, please make sure to be ready to translate in your browser with a tool like Google translate.
- Log in using your LU student ID. First select Lund University in the drop-down menu and enter your LU login and password. You may be able to log in with your original ID from university admissions, but by proving you are a current student at LU you will avoid the application fee. Also, some courses at Lund University are only made visible for LU students, so we recommend using your LU login as a rule.
- There are no application fees for students applying for courses within Sweden, so long as you log in with your LU student ID when you apply.
- Sweden has coordinated admissions systems so you only need to make one application. You can apply to up to 20 different courses anywhere in Sweden!
- Be smart when ranking the priority of the courses for which you apply. You can only be admitted to a max. of 45 credits per term; however, be sure to apply to several courses so that you have a back-up in case you're not admitted to your first choice(s).
- **Apply for you electives as a part of your programme!** This will flag you as a programme student for other departments and ensure a smooth registration process.
- You can make changes to your application at any time up until the last date to apply on April 19.
- **Reply to your offer of admission by July 22 ...** In order to keep your place in a course you need to reply online to your selection results. If you fail to do so in time you will lose your place. Final selection results will be announced July 28.

What documents do I need to submit?

Really, very few, if any! When you first applied for your master's programme, you should have uploaded all of your transcripts and relevant documents to university admissions. University admissions and antagning.se are coordinated systems, so if you have uploaded documents to one of them, they will show up on the other. You should be able to find your documents from previous applications on antagning.se under Merits and then Uploaded Documents.

- You do not need to upload the same transcripts again when making a new application.
- You do not need to submit further proof of English proficiency upon making a new application to a course. Your English proficiency should be registered under your profile.
- Most course applications do not require you to submit a statement of purpose, letters of recommendation, resumé, or other such documents. This is usually only a requirement of programmes
- You do not need to upload any transcripts/certificates of registration for your current studies here at LU and at Graduate School. These merits will register automatically a few days after you submit your application.

You will only need to upload documents if you have any new, or previously unregistered, non-Swedish academic merits relevant to your course application.

Have you changed your personal identity number?

Make sure to follow admissions' instructions on how to set up your new account on antagning.se before you apply, so that your documents are migrated correctly to your new account!

Graduate School

Graduate School at the Faculty of Social Sciences offers two-year (120 credit) Master's Programmes in Development Studies, Middle Eastern Studies, Global Studies, Social Scientific Data Analysis and Social Studies of Gender. These are the Graduate School courses that are available in the autumn of 2022.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Introduction to Global Studies	SIMP01	15	1-2	tinyurl.com/profele
Gender, Class, Ethnicity and Sexuality	SIMP27	15	1-2	tinyurl.com/profele
Theories and Issues in Development	SIMP37	15	1-2	tinyurl.com/profele
Introduction to Middle Eastern Studies	SIMP45	15	1-2	tinyurl.com/profele
The Process of Social Research	SIMP55	15	1-2	tinyurl.com/profele
Gender, Global Development and Postcolonialism	SIMS39	15	1-2	tinyurl.com/profele
AI in Society	SIMS40	15	1-2	tinyurl.com/profele
Continuity and Change in the Study of the Middle East	SIMS49	15	3-4	tinyurl.com/profele
Social Media and Democracy	SIMS58	7.5	3	tinyurl.com/profele

Other Departments at the Faculty

There is a wide array of courses available at the Faculty in the autumn of 2022. Whether you are interested in delving deeper into the workings of gender processes, studying geographical thought or human ecology, or finding out more about policy making processes or social analysis in general, you are sure to find a course suitable for your needs.

The following departments have courses available – follow the links for more information and remember to apply through www.antagning.se by signing in with your Lund University student ID.

Please Note!

Courses and course information are subject to change!

Please always check the departmental websites for the latest and most up to date information!

Gender Studies

Gender Studies is an interdisciplinary department in the Faculty of Social Sciences at Lund University. Research within the department is conducted within several fields and from a variety of theoretical perspectives, with a special emphasis on Intersectionality, Postcolonial and Queer Studies, and Gender Studies of Science and Technology, also including Health Studies. Gender is intersectionally connected to other social categories, such as class, ethnicity/racialisation, sexuality, disability, and age. Similar to Graduate School, the Department of Gender Studies also offers its master's programme's profile courses as elective courses to a number of external applicants.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Gender in a Global World	GNVN05	7.5	1	tinyurl.com/GNVN0506
Gender and Nation in Europe	GNVN06	7.5	2	tinyurl.com/GNVN0506

Human Geography

The Department of Human Geography is active in human ecology, economic geography, historical and landscape geography, environmental geography, urban/social/political geography and development geography.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
The Contemporary Geography of African Development I	SGED11	15	1-2	tinyurl.com/sged11
The Contemporary Geography of African Development II	SGED12	15	3-4	https://tinyurl.com/sged12
Geographical Thought	SGEM20	7.5	1	tinyurl.com/SGEM20
Geographies of Economies - Transforming Places, People and Production	SGEM21	7.5	2	tinyurl.com/SGEM21
Landscape and Political Ecology	SGEM22	7.5	4	tinyurl.com/SGEM22
Trends in Political Economy	SGEM26	7.5	1	tinyurl.com/SGEM26
Human Ecology: Culture, Economy and Ecology	HEKN11	15	1-2	tinyurl.com/HEKN11
GIS: Geographical Information System for the Social Sciences	SGER43	15	3-4	tinyurl.com/SGER43

Lund University Centre for Sustainability Studies (LUCSUS)

LUCSUS produces world-class education in sustainability science and equips change agents with tools for solving sustainability challenges.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Climate Change and Society	MESS62	15	1-2	tinyurl.com/MESS62
Agenda 2030: Knowing, Measuring and Leading	MESCO2	7.5	3	tinyurl.com/MESCO2

Media and Communication

The Department of Communication and Media offers high quality international research and education in journalism, media and communication studies, media history and rhetoric. Staff and students work within subjects from Humanities and Theology, and the Social Sciences.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Rhetoric and Populism	RETN09	7.5	3-4	tinyurl.com/RETN09
Old and New Media after 1940	MHIA16	7.5	4	tinyurl.com/komMHIA16
The Rise of the Modern Media Society, 1850-1940	MHIA15	7.5	3	tinyurl.com/MHIA15
Newspapers among other Media, 1600-1850	MHIA14	7.5	2	tinyurl.com/komMHIA14
From Stone Tablets to Bookprint, Media History before 1600	MHIA13	7.5	1	tinyurl.com/komMHIA13
Media and Political Engagement	MKVN06	15	3-4	tinyurl.com/komMKVN06
Media, Health and Society	MKVN09	15	3-4	tinyurl.com/komMKVN09

Political Science

At the Department of Political Science we want to highlight society's increased complexity in our various courses. Still, the classic questions continue to be the most important starting points for Political Science – the analysis of politics. Questions of power, democracy, conflict and cooperation. Whatever your goal or reasons are, you are welcome to study our courses and programmes at the bachelor's and master's levels.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
European Governance	STVP30	15	1-2	tinyurl.com/STVP30
Policy-making Processes - Actors, Causes and Consequences	STNV22	15	1-2	tinyurl.com/STNV10
Political Science Methodology	STVN14	15	3-4	tinyurl.com/STVN14
Ontological Security Studies	STVN20	15	3-4	tinyurl.com/STVN20
EU in Every Day Life	STVN23	15	1-2	STVN23

Psychology

Nearly 1 450 students attend courses at the Department of Psychology, with courses ranging from introductory to PhD level. A set of single subject courses are offered in general psychology, cognitive psychology, personality and work and organisational psychology.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Consciousness, Altered States of Consciousness and Parapsychology	PSYE21	15	1-4	tinyurl.com/PSYE21

Social Work

Social work is an interdisciplinary field that includes questions about social problems, their definitions, origins, causes and solutions; conditions and living conditions of vulnerable groups and individuals and social interventions. The field also covers organisational and professional research, that is, studies of how social work is organised and carried out.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Social Policy in Europe	SOAN36	15	1-2	tinyurl.com/SOAN36

Sociology

Three classical social science disciplines are included in one department encouraging a creative and interesting research environment that promotes interdisciplinary projects and collaborations. Research at the Department of Sociology revolves around explaining how people organise themselves in a social, cultural, and historical context through the three fields Sociology, Social Anthropology, and Educational Studies.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Classical and Contemporary Theory	SOCN03	15	1-2	tinyurl.com/SOCN03
Social Anthropology: Theory and Method Course	SANN03	15	1-2	tinyurl.com/SANN03
Social Policy and Welfare Management	SOCN17	15	1-2	tinyurl.com/SOCN17
Theories, Perspectives and Concepts of Cultural Criminology	CCRN01	15	1-2	tinyurl.com/CCRN01SOC

You may find information about more courses available on Lund University's website, but always remember to double-check that the course is also on www.antagning.se to avoid disappointment.

Sociology of Law

Sociology of Law will give you knowledge about social norms and the origin and application of laws and their effects and functions. You will gain an understanding of the legal system's possibilities, limitations and dependence on the surrounding community. What part do norms, rules and laws play in the family environment, at school, at work or in society as a whole? What circumstances lead to new laws being passed or existing laws being changed? Studying Sociology of Law will give you the knowledge and tools with which to answer questions like these.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Introduction to Sociology of Law	SOLP01	15	1-2	tinyurl.com/SOLP01
Artificial Intelligence: An Intersectional Perspective	RÄSN12	7.5	1-2	RÄSN12
Critical Perspectives of Criminal Justice and Social Control	RÄSN10	7.5	3-4	RÄSN10
Law, Society and Corruption	RÄSN11	7.5	3-4	RÄSN11
The UN Convention of the Rights of the Child, Children's Rights and Global Health	RÄSE01	7.5	1-2	tinyurl.com/soclawRÄSE01
Sociology of Law: Introduction	RÄSA14	10	1-4	tinyurl.com/soclawRÄSA14

Service Management

The service industries are studied from a multidisciplinary perspective, combining scholarly insights from business administration, social science as well from the humanities.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Consumer Culture	SMMX31	7.5	1	tinyurl.com/SMMV31
The Societal Organisation of Markets	SMMX32	7.5	2	tinyurl.com/SMMV32
Digitalisation and Services	SMAB35	15	1-2	tinyurl.com/SMAB35
Risk and Crisis Management	SMAA40	7.5	2	tinyurl.com/SMAA40

Strategic Communication

Strategic Communication is the study of various forms of targeted information and communication processes between organisations, society and specific stakeholders, agents or target groups. We train future communications officers, marketing communication managers, PR consultants, communication strategists and project managers.

COURSE NAME	COURSE CODE	CREDITS	PERIODS	LINK
Applied Visual Communication	KOMC70	7.5	1	tinyurl.com/KOMC20
Public Affairs	KOMC40	7.5	2	tinyurl.com/KOMC18strat
Crisis Communication in Organisations and Societies	KOMC60	15	1-2	tinyurl.com/KOMC60
Brand Culture	KOMC52	7.5	2	KOMC52
Communication Theory	KOMN07	7.5	4	KOMN07
AI, Cognition and Culture	KOMC30	15	3-4	KOMC30

Courses Outside the Faculty

You may find other interesting electives outside the faculty that may be relevant to your degree. The best way to search for LU elective courses is through antagning.se by utilising the search filters there. Make sure to select:


- You do not need to submit further proof of English proficiency upon making a new application to a course. Your English proficiency should be registered under your profile.
- Lund University
- Autumn 2022
- English as the language of instruction
- courses specifically, not programmes.

You can further hone your search by using additional filters, but these are just our basic suggestions!

How do I find courses?

Many courses in English are listed on Lund University's International website: <https://www.lunduniversity.lu.se/lubas/subjects>

Remember to always double-check that the course is also on www.antagning.se to avoid disappointment. Electives, or "freestanding" courses as they are often referred to at LU, might be listed but are not necessarily offered every term.



Courses at LTH in Disaster Risk Management and Climate Change Adaptation

Graduate School currently collaborates with the technical college LTH in a mini exchange of students between our courses every autumn. LTH admits a handful of Graduate School students to two of their courses given within the master's programme in Disaster Risk Management and Climate Change Adaptation. VRSN01 and VRSN05 run parallel to one another and are both given in periods 1 and 2.

VRSN05: Foundations for Risk Assessment and Management, 7.5 credits

The aim of the course is that the students gain fundamental knowledge and understanding of risk analysis, risk evaluation and risk management, with applications in a broad array of areas including safety, health, environment and society. Students will gain the ability to utilise tools for risk analysis, evaluation and management and how they can support risk-related decisions. Furthermore, the course is aimed at providing a foundation for continuing studies in the risk management field.

The overriding elements in the course consist of: Introduction to the field of risk management, including risk analysis, risk evaluation and risk treatment, detailed treatment of the risk concept, general risk theory, risk analysis methods within safety, health, environment and society, basics of uncertainty and sensitivity, different ways of evaluation risk and introduction to risk perception and decision making concerning risk treatment. tinyurl.com/VRSN05

VRSN01: Societal Resilience, 7.5 credits

This course aims to provide the students with understanding of society's challenges and necessary functions for resilience in relation to various events threatening safety and sustainability, as well as ability and approaches to contribute to societal resilience through disaster risk management and climate change adaptation for sustainable development in a changing world. VRSN01 intends to form a foundation for students interested in research in disaster risk management and climate change adaptation for a safe and sustainable society.

The course is designed with particular focus on critical thinking in relation to societal safety and sustainability. It is structured in modules with a lecture and a seminar or roleplay designed to illuminate central concepts, questions, challenges and functions for societal resilience. The seminars and role-play follow case studies from countries with different conditions and are based on literature, movies and case study material, as well as specific questions for reflection and dialogue. tinyurl.com/VRSN01

LTH's Disaster Risk Management courses are available for application on antagning.se to Graduate School programme students only! This means that in order to find these courses and to be able to apply for them you need to log in with your LU student ID. Application is open from March 15 - April 19. Admission to LTH's courses is based on academic credit.


Other options

Many of you may be interested in pursuing a study abroad, fieldwork or an internship for your third term option. Please note that all of these options entail special application procedures, neither of which involve antagning.se. This means, for example, that you will not have to apply for the internship or fieldwork courses on antagning.se since these courses utilise an internal admissions process.

More information about exchange studies, fieldwork and internships can be found on Graduate School's website: tinyurl.com/term3GS

Need any help?

Please feel free to book a meeting with the academic advisor Lucie Larssonova to discuss your options in detail or for help making your application. This you can do by sending an email to counselling@sam.lu.se.



INTERNSHIPS

The following chapter covers the ins and outs of Graduate School's internship courses!

If you are interested in the possibility of doing an internship during your third term, make sure to read through this segment carefully.

Follow the links to access even more detailed information and to read about former internship students' experiences!

Internship – an introduction

Introduction – Why do an Internship?

An internship can help you gain practical experiences within your field of study. The theories and methods from your studies will help you carry out the tasks you will be given during your internship. Moreover it will show you why the theories and methods can be useful and important tools.

During your internship, you will also increase your networks, make contacts and gain important references for future employment. The internship will be a possibility for you to get a taste of working life after graduation. It will also help you see your competencies, skills and knowledge, and how these can be put into practice.

Last but not least, an internship will give you an inside glimpse of a particular occupation and organisation. The internship may help you to discover if the area of work you are considering is what you would like to work with after graduation.



Advice from the Graduate School Interns (2016 Cohort)

Planning ahead

Internships and the internship course constitute a big part of your studies. But don't rush the decision of doing an internship just because this is what seems to be expected from you, because you need to add a line on your CV, or you want to boost your chances for future employment. Before looking for an internship it is important to take a step back and ask yourself some of these questions: what do I find intriguing about the world? Has academia spurred my interest around some issues? What do I see myself doing in the future? What experiences and knowledge do I need to get there? And how can an internship help me get where I want to be? Do I want to work for a big organisation or can I see myself working in a smaller working environment? Do I prefer to intern for a public or a private organisation? Can I cope with competitive work environments, or do I prefer a more collegial workplace? What kind of tasks and assignments would I like to perform? Do I have a preference for a specific geographical location? After having carefully thought through some or all of these questions you should also consider whether you can afford an unpaid internship or where you can secure the money to finance the placement. Costs can build up easily, particularly if you are considering going abroad. Internships with a stipend exist but they are extremely rare.



Advice from the Graduate School Interns (2016 Cohort)

Planning ahead

While the thesis should not be a source of stress or worry, many Graduate School interns suggest to “be smart” about your studies. You may for example choose an internship that speaks to themes or topics you intend to explore in your thesis. You can also develop a thesis idea on the organisation that hosts you or one of its programmes but in such contexts you need to closely consider your status as both an insider and outsider, communicate to your host your research plans, and clarify which material you may be able to use. If you plan this carefully you can build a plan for independent data collection during or after your internship. Yet it is also rather common to find inspirations for your thesis through a placement you thought had few or no connections with your preliminary thesis ideas, and you may also be able to use the final internship report to present these. Throughout the internship, keep a journal with notes, research ideas and possibly field notes.



Formal eligibility requirements

In order to be eligible to do the internship course you need to have passed all the mandatory courses during your first year as a programme student. This means you must have one year (60 credits) of coursework within your master programme, including the two profile courses for the programme amounting to 30 credits and 30 credits of courses in research methods and/or theory of science. If you feel unsure about your eligibility, please contact Graduate School's academic advisor.

Finding an internship provider

We recommend you to start applying for internships early in the spring semester (February-March). Some organisations publish ads looking for interns, others do not even know what an intern can bring to the organisation because they have never thought about it. Do not be afraid to contact interesting organisations directly!

Conducting independent research on different organisations' webpages and social media sites, as well as relying on the advice of past and present Graduate School students, existing contacts, friends, family, and academic advisors and lecturers can help you find different internship openings. If you are determined to work for a particular organisation you may consider giving them a phone call and make enquiries about internship opportunities. Gradually, you might want to draw up a list of possible placements and application deadlines, yet sending unsolicited applications is not unusual either.

At Graduate School we publish the internship ads we receive, on the board in the hallway (between the lecture rooms). We have also gathered some links that might be useful in the search for an internship, you'll find them here.

Often, applying for an internship is just as demanding as applying for a job. You need a CV and cover letter, and sometimes references from previous employment. Some organisations might also request certificate letters from the university. Such letters can be provided by the Graduate School academic advisor.

The academic component of the Graduate School internship courses

The internship is not only about working at an organisation, it is also about taking a university course and, in the end, receiving academic credits for it. This means the course has academic content. There is course literature and various assignments such as reflection papers, peer review and a final paper.

The academic component of the internship course allows you to reflect on the organisation's work and on your position as an intern but also on your education and the courses you have studied. One of the learning outcomes in the course syllabus states that students enrolled in the internship course should "demonstrate a deeper understanding of earlier parts of the education within the programme".

Please note that you do not need to apply for the internship course on antagning.se since we utilise an internal admissions process.

Advice from the Graduate School Interns (2016 Cohort)

Planning ahead

Don't forget that alongside the internship you will have to follow a course. If you know that your internship workload will be heavy and, most likely stressful, try, as suggested before, to read some of the course literature during the summer months. Alternatively, you can negotiate time with your internship host to complete the coursework – 2 to 3 hours a week, or an afternoon every fortnight should be enough. November is likely to be a tough month as you will also be asked to submit a thesis proposal. Give yourself time to write the course assignments and use these to critically reflect on your learning experiences with the help of the internship course literature or the academic literature used in previous courses. Experience and space for reflections should go hand in hand in order to appreciate the new knowledge gained. Do not forget that as part of the internship course you will have to write an internship report. Throughout the course, you will be able to read previous reports for inspiration but you may also want to talk about ideas for the final report with your colleagues.

Previous internships

Graduate School students have interned for a wide variety of organisations such as governmental and non-governmental organisations, inter-governmental organisations, regional organisations, trade unions, multinational corporations and cooperatives.

If you want to read first-hand accounts of these experiences you may want to read the stories on this [page](#).

Advice from the Graduate School Interns (2016 Cohort)

Doing an Internship

There will be time to adapt to the new city, country, culture and workplace.

Once you feel you have settled in, being proactive instead of waiting for tasks to be delivered at your desk can make the internship more rewarding. Ask questions, clarify your responsibilities, make concrete suggestions, and take every opportunity that comes up to learn new skills and expand your knowledge and cultural horizons, both within and outside the workplace. As stated by a Graduate School intern:

"Claim your right to learn and be stimulated, and work your butt off for the sake of your own learning". Throughout the internship you should try to identify not so much what you have delivered but what you have learnt, and how this learning can be deployed in the final semester or your programme and after graduation. Learning can occur through significant tasks but also through more quotidian aspects of working such as small incidents and joyful encounters.

But don't overdo it either. Remember that you are a student with the right to learn and develop and that you are also performing a substantial amount of work for free. If you feel you are working too much, you can exercise the right to say "no" to more tasks and assignments. At times you may be asked to work long hours, but this should be a rare exception, not the norm, and, as a rule of thumb, you should always try to strike a balance between work and leisure.

What should you ask of the internship provider?

First of all, your tasks should be qualified and relevant for your programme and major. You should have independent tasks and take part in the daily routines of the organisation. Your tasks should be specified in the internship agreement form handed in to the university.

Your internship supervisor should be made aware of the fact that you are not only working for them but also studying a master level course at the university. Make sure you have time to do the course assignments. We recommend you negotiate working hours with your supervisor so that you have some time every week for course work.

Your internship must take place within the regular autumn semester period. Dates are available on our website. You will need to be back in Lund in mid-January, for the final examination seminar and start of the spring semester.

The internship agreement form (The formal internship contract)

Once you have found an internship provider you need to have your internship approved by Graduate School. The agreement form can be downloaded here and should be filled out carefully by yourself and the contact person at the organisation. This contact person should preferably be your supervisor but could also be a staff manager or similar. When the agreement form is signed by yourself and the organisation representative, you submit it to the Graduate School. You can leave the form in the student reception desk or bring it to the academic advisor during visiting hours. If you are not in Lund, a scanned copy of the agreement will work. The scanned copy must be of high quality.

The academic advisor will discuss the internship agreement with the Director of Studies. The Director of Studies will approve the internship or reject it due to incomplete description of tasks or other issues. You will receive confirmation by email. The agreement form is to be archived at the university but you will receive a scanned copy.

maspc@guu.lu.se | Web: graduate-school.su.se'."/>

Agreement on Internship
Graduate School, Faculty of Social Sciences
30 higher education credits

Student's Personal Data

Name:	
Personal Id Number: (yyymmdd-xxxx)	
Programme and Major:	
Personal email:	
Contact in Case of Emergency:	

Internship Information

Internship organisation /work place: (no abbreviations)	
Full address:	
Country:	
Internship Supervisor:	
Email:	
Webpage:	
Phone:	
Internship duration: (specify dates)	
Main tasks during the internship:	

The student is to complete 640 hours/16 weeks of work duties in the internship organization. The remaining 160 hours/4 weeks are to be used to complete the course assignments and examinations.

Graduate School | Faculty of Social Sciences | Lund University
Postal address: P.O. Box 117, S-221 00 Lund, Sweden
Visiting address: Sandgatan 13A, Lund, Sweden
Phone: +46 462220000 | Fax: +46 462224411
E-mail: maspc@guu.lu.se | Web: graduate-school.su.se

Preparations before you go

If you are doing an internship abroad, it is your responsibility to check all details regarding travelling, VISA, accommodation, vaccinations etc. Remember to check the validity of your passport and make sure to bring the personalised medical insurance card (MIC) provided by the Graduate School academic advisor. You will be required to post course assignments on Canvas, which means you will need an internet connection on location.

Important dates and deadlines

For students doing their internship autumn term 2022

- February 21 – general information meeting about the third term (including internship)
- May 25 – information meeting specifically about the internship course
- June 20 – deadline for submitting the internship agreement form
- August 15 – students taking SIMR45 & SIMR46 (periods 1&2) will be registered
- August 29 – official start of the internship course (SIMR45 & SIMR46, periods 1 & 2)
- October 17 – students taking SIMR46 (periods 3&4) will be registered
- October 31 – official start of the internship course (SIMR46, periods 3 & 4)
- January 12-13, 2023 – final seminars

For students doing their internship autumn term 2023

- September, 2022 – general information meeting about the third term (including internship)
- Mid-February, 2023 – general information meeting about the third term (including internship)
- May, 2023 – information meeting specifically about the internship course
- June, 2023 – deadline for submitting the internship agreement form
- August 28, 2023 – official start of the internship course (SIMR45 & SIMR46, periods 1 & 2)
- October 27 – official start of the internship course (SIMR46, periods 3 & 4)

Advice from the Graduate School Interns (2016 Cohort)

Before you go

If you have secured an internship abroad, it may be important to familiarise yourself with the country where your internship will take place. Read up on security issues, vaccination requirements, living standards and culture. You may also consider learning a new language or brush up on a language you already know. Many Graduate Students have also used the summer months to read the academic literature for the internship course and brainstormed on the thesis.



Your support team

Catia Gregoratti is a lecturer at the department of Political Science and your course coordinator for the internship courses. Alongside teaching in other courses at Graduate School, she has been coordinating the Graduate School internship courses since 2013.

Lucie Larssonova is a programme coordinator/academic advisor at Graduate School and deals with your administrative and study questions.



Catia Gregoratti
catia.gregoratti@svet.lu.se
svet.lu.se/catia-gregoratti



Lucie Larssonova
lucie.larssonova@sam.lu.se

More information about the fieldwork course, including the fieldwork agreement form, can be found here:

tinyurl.com/internshipGS

FIELDWORK

If you're looking to mix and match several third term options, Graduate School's fieldwork course may be for you!

The fieldwork course takes place during periods 1 & 2, the first half of the third term, which allows you to combine the fieldwork course with either elective courses or a 15 credit internship.

In this chapter, you can find out all there is to know about the Fieldwork course!

Fieldwork – an introduction

Introduction – Why do Fieldwork?

The Fieldwork course gives students an opportunity to spend eight to ten weeks “in the field” and gather data locally, nationally, or internationally (e.g. inside an organisation, within a community, or in a foreign country) in order to answer a research question of interest. The choice of the field is relevant for and guided by the programme of studies (i.e., Global Studies, Development Studies, Social Studies of Gender, or Middle Eastern Studies). During the course, the student is “immersed” in the field continuously engaging in research activities related to the chosen research topic and question(s).

The primary objective of the course is to give an opportunity for the student to collect primary and/or secondary data for a research project, which cannot be otherwise accessed by doing desk research. It is therefore an experiential course, where the student does not acquire knowledge through lectures and seminars, but uses the knowledge acquired in previous courses in the “real” world, and gains new knowledge through this practical experience. The processes of data collection can include:

- Participation observation
- Semi-structured interviews



- Structured interview (e.g. survey)
- Focus-groups
- Work in archives
- Access to publicly unavailable material
- Multi-sited data collection, etc.

Fieldwork can take place locally (e.g., Lund or Malmö), nationally (e.g., Kiruna), or internationally (e.g., anywhere, except where the Foreign Office recommends abstaining from travelling due to e.g., political or health concerns). Data collection can take place at a public or private organisation (e.g., a national or local archive, an academic department, a research center or institute, a think-tank, an editorial office, school, a social incubator or start-up, hospital, a shelter, a camp, an asylum reception center, an NGO, an embassy, a company, a business, a foundation, etc.) and/or in a particular community or several communities simultaneously (e.g., among indigenous people, refugees, aid workers, diplomats, business people, teachers, doctors or nurses, public officials, etc.) in Sweden or abroad. As part of the course, the student will receive regular guidance from the course convener on how to design, develop, execute and report the findings of an independent fieldwork study.

Formal eligibility requirements

In order to be eligible to do the fieldwork course you need to have passed all the mandatory courses during your first year as a programme student. This means you must have one year (60 credits) of coursework within your master programme, including the two profile courses for the programme amounting to 30 credits and 30 credits of courses in research methods and/or theory of science. If you feel unsure about your eligibility, please contact Graduate School's academic advisor.

The academic component of the Graduate School fieldwork course

The Fieldwork course consists of three parts: (1) preparing for fieldwork; (2) doing fieldwork; (3) reporting the findings. The first part of the course (preparing for fieldwork) takes place before the actual fieldwork begins. Through a lecture the student will be introduced to the course requirements and literature, and will be offered guidance on how to develop a fieldwork project plan. A fieldwork project plan addresses questions such as:

- A short introduction to the research
- The aim of the research
- Preliminary research question(s)
- Why fieldwork for this research
- Theory
- Methods
- Ethical considerations
- Safety and risks

The student will be asked to submit a fieldwork project plan two to three weeks after the lecture. Once the fieldwork project plan is approved by the course convener, it is then formalised in a written agreement between the student and Graduate School. The fieldwork project plan is thoroughly followed by the student and continuously reflected upon as the fieldwork is carried out.

The second part of the course (doing fieldwork) runs in parallel to the fieldwork itself. It aims to encourage the student to constantly reflect on the synergies between the knowledge acquired in earlier parts of their programme of studies and their experiences in the field. During this period, the student works on four reflection papers on the fieldwork process, to which the course coordinator provides feedback:

- Reflection Paper 1: First impressions on “the field”
- Reflection Paper 2: Practicing fieldwork methods
- Reflection Paper 3: Research ethics in fieldwork
- Reflection Paper 4: Self-assessment of fieldwork

The final part of the course (reporting the findings) takes place upon return from fieldwork in the form of an oral presentation at a face-to-face research seminar. The final presentation addresses the research question(s) raised in the fieldwork project plan and builds on the reflection papers. The student will also draw on academic literature of their choice, addressing theory, fieldwork methods and research findings. The student is to complete 320 hours/8 weeks of research in the field (e.g. contacting informants, conducting interviews, visiting archives etc...). The remaining 80 hours/2 weeks are to be used to complete the course assignments.

Unless there are valid reasons to the contrary, compulsory participation is required in the research seminar. Students who have been unable to participate due to circumstances such as accidents or sudden illness will be offered the opportunity to compensate for or re- take compulsory components. This also applies to students who have been absent because of duties as an elected student representative.

The fieldwork agreement form

Once you have decided on a fieldwork project you need to have your planned fieldwork approved by Graduate School. The agreement form can be downloaded here and should be filled out carefully and signed. Once you have signed the agreement form, you submit it to the Graduate School. You can leave the form in the student reception desk or bring it to the academic advisor during visiting hours. If you are not in Lund, a scanned copy of the agreement will work. The scanned copy must be of high quality.

The academic advisor will discuss the fieldwork agreement with the Director of Studies. The Director of Studies will approve the fieldwork or reject it due to incomplete description or other issues. You will receive confirmation by email. The agreement form is to be archived at the university but you will receive a scanned copy.

Preparations before you go

If you are doing fieldwork abroad, it is your responsibility to check all details regarding travelling, VISA, accommodation, vaccinations etc. Remember to check the validity of your passport and make sure to bring the personalised medical insurance card (MIC) provided by the Graduate School academic advisor. You will be required to post course assignments on Canvas, which means you will need an internet connection on location.


Important dates and deadlines

For students doing their fieldwork autumn term 2022:

- February 21 – general information meeting about the third term (including fieldwork)
- May 25 – information meeting/introductory lecture
- June 20 – deadline for submitting the fieldwork agreement form
- August 15 – students will be registered
- August 29 – official start of the fieldwork course
- 27 October – final research seminar

For students doing their fieldwork autumn term 2023:

- September, 2022 – general information meeting about the third term (including fieldwork)
- Mid-February, 2023 – general information meeting about the third term (including fieldwork)
- May, 2023 – information meeting specifically about the fieldwork course
- June, 2023 – deadline for submitting the fieldwork agreement form
- August 28, 2023 – official start of the fieldwork course

**Agreement on Fieldwork**
Graduate School, Faculty of Social Sciences
15 higher education credits

Student's Personal Data

Name:	
Personal Id. Number: (yyymmdd-xxxx)	
Programme and Major:	
Personal email:	
Contact in Case of Emergency:	

Fieldwork Information

Fieldwork organisation /location: (no abbreviations)	
Full address:	
Country:	
Fieldwork duration: (specify dates)	
Description of fieldwork: The student is to complete 320 hours/8 weeks of work duties in the field. The remaining 80 hours/2 weeks are to be used to complete the course assignments and examinations.	

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Postal address: P.O. Box 117, S-221 00 Lund, Sweden
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Phone: + 46 46-2220000 | Fax: + 46 46 222 44 11
E-mail: master@sam.lu.se | Web: graduateschool.sam.lu.se

Your support team

Ekatherina Zhukova is a lecturer at the department of Political Science and your course coordinator for SIMR50.

Lucie Larssonova is a programme coordinator/academic advisor at Graduate School and deals with your administrative and study questions.



Ekatherina Zhukova
ekatherina.zhukova@svet.lu.se



Lucie Larssonova
Lucie.larssonova@sam.lu.se

More information about the fieldwork course, including the fieldwork agreement form, can be found here:
tinyurl.com/fieldworkGS

EXCHANGE STUDIES

Are you interested in the possibility of studying abroad for during your third term, or are you perhaps just curious about the international opportunities available to you?

If so, then you may be pleased to know that the International Office at the Faculty of Social Sciences offers resources to help and guide you further!

International Opportunities

Lund University is a research-intensive and multidisciplinary university with extensive cooperation worldwide. The vision of the University is to be a world-class university that understands, explains and improves our world and the human condition. International cooperation is a prerequisite and internationalisation is therefore one of the university's four strategies to develop education, research, innovation and collaboration with the community.

Well-integrated and meaningful periods abroad increase the quality of our research and education, and it prepares students for an increasingly globalised labor market. International mobility is also a requirement for the global classroom.

Why go on exchange studies?

In case the thought of packing your bags, travelling to a new country, and studying abroad isn't enticing enough, we have jotted down some of our top reasons for why we think an exchange term is worth considering:

Your CV will stand out! Any level of international experience looks great on a CV and, who knows, the experience could one day prove to be the 'little extra' that sets you apart during a recruitment process.



To build or improve your language skills. There's no time like the present to touch up on those foreign language skills or, better yet, why not learn another language altogether?

An opportunity to form an international network. Chances are, in an increasingly globalised world, having several international contacts will at some point come in handy!

It's a great way to learn about new cultures and traditions: Not only will you gain from learning about new cultures and traditions, you will also be able to return the favour, by introducing a different set of views and values to your host country.

Make lasting (lifelong?) friendships! Being immersed in a strange and unknown environment becomes a little less strange and unknown if you make a friend or two that can help you along the way; these friendships are undoubtedly ones you will cherish for years to come.

Experiencing a new academic system, adapting to an unfamiliar educational system and teaching style, may not sound like the easiest of feats, but new contexts of teaching lead to new levels of learning.

Broadening your horizons: When you're immersed in a different cultural context, you discover other perspectives from which to see and make sense of the world around you, be it abroad or at home.

A means to gain independence: Maybe you've already experienced living on your own, maybe you haven't – regardless, moving to and living in a foreign place allows you to realise a newfound sense of independence.

Establishing a unique academic profile: Studying abroad is an opportunity to truly personalise your academic profile, to take courses which may not be available to you in Lund or even in Sweden.

Practical information, dates & deadlines

As a student at the Faculty of Social Sciences, you have excellent opportunities to spend a period abroad with one of our top-ranked partner universities world-wide. Some of the opportunities and programmes also have funding that you can apply for.

The Faculty of Social Sciences also has agreements with Fudan University in China and Taras Shevchenko National University of Kyiv in Ukraine that allow eligible students to apply for a period of study at one of these universities and obtain a Master's degree in addition to the two-year Master's degree from Lund.

More information is available on Graduate School's website: tinyurl.com/y6zluedv

General application period

1 November – 15 November

Second application period

1 February – 15 February

Information meeting

February 2, 12.15, Zoom

Enrol in Canvas page “Application for Exchange studies 2022-2023”

To enrol in the Canvas page for all students who are interested in exchange studies 2022/2023, [please click here](#) and select Enrol in course.

Visiting hours

The International Office at the Faculty of Social Sciences offers support and guidance surrounding the various international opportunities that are available to students at the Faculty. Send an email to outgoing@sam.lu.se or stop by during visiting hours to find out more!

Due to the current situation, drop in / visiting hours are offered in Zoom. You are also welcome to email or call the International Office!

The International Office coordinates more than 200 incoming and 200 outgoing exchange students per year, through roughly 150 agreements with higher education institutions abroad. There are currently three employees responsible for coordinating exchange studies, overseeing international partnerships/agreements and working with other questions related to internationalisation of higher education.

Outgoing exchange students:

tinyurl.com/LUFACexchange

Contact International Office:

tinyurl.com/internationaloffices

